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| Policy Name: | Student Services Evaluation |
| TBR Policy Number: | N/A |
| TCAT-D Policy Number: | SS - 129 |
| Effective Date: | October 2015 |
| Date of Last Review: | October 5, 2021 |
| Date of Last Revision: | November 22, 2021 |
| Functional Area: | Student Services |

STUDENT SERVICES EFFECTIVENESS EVALUATION

The Student Services Department undergoes continuous evaluation of its activities. The department coordinator conducts annual evaluations of Student Services personnel and this in turn is evaluated by the College President.

Continuous evaluation is collected from a variety of sources including the following:

1. Annual Program Evaluation Data (CAR data and COE CPL data)
2. Exit Interview Forms
3. Annual personnel evaluations

The administration, department coordinator, and student services staff discuss the evaluations and corrective actions as warranted. The administration and department always welcomes ideas and suggestions for improvement of activities from students, faculty, employers, and the public.