



POSITION ANNOUNCEMENT

Building Construction Technology Instructor – Dickson Campus

The Tennessee College of Applied Technology - Dickson is accepting applications for the full-time position of Associate Instructor in the Building Construction Technology program at the Dickson Campus.

MINIMUM REQUIREMENTS

- Technical diploma in a related field or equivalent higher education training; Associate Degree preferred
- Three years of full-time hands-on experience in the building construction field within the last five years
- Must possess a high degree of knowledge in carpentry, plumbing, electrical and masonry
- Strong hands-on background in field of instruction
- Must possess all required licensures, certifications and/or accreditations for the field or the ability to become certified within twelve (12) calendar months
- Must possess computer skills
- Prior teaching or evidence of ability to teach students is a plus

SKILLS:

- Must possess the organizational and communication skills necessary to be an effective teacher
- Must show evidence of good character and mature attitude
- Must be willing to remain current in the instructional field
- Must have the ability to establish and maintain effective interpersonal working relationships with students, faculty, staff, the general public and business/industry representatives

GENERAL DUTIES: The Building Construction Technology Associate Instructor is responsible for providing individualized instruction to high school and adult students to prepare them for work in the building construction industry. This position provides theory and hands-on skills instruction to students in areas including, but not limited to: carpentry, plumbing, electricity, brick/block laying, construction math, worker characteristics and safety. The Associate Instructor must monitor, grade and evaluate individual students' progress, maintain student records in the college's student records management software, maintain appropriate documentation, submit timely reports and assist in recruitment of new students and placement of graduates. The Associate Instructor must also maintain good public relations with business and industry, maintain an active advisory committee and cooperate with outside agencies. This position will also supervise and follow-up on students participating in cooperative education. Some travel may be required. This full-time position reports to the Vice President. Scheduled hours are Monday-Friday, 7:30 a.m. to 3:30 p.m.

SALARY: Commensurate with Tennessee Colleges of Applied Technology salary guidelines.

APPLICATION SUBMISSION & REVIEW: Complete application and submit resume at: <https://tbr.csod.com/ux/ats/careersite/20/home/requisition/5104?c=tbr>. Review of résumés with completed employment application will begin immediately and continue until position is filled. Applications accepted until January 18, 2020.

EMPLOYMENT DOCUMENTS: Current federal law requires identification and eligibility verification prior to employment. Only U.S. citizens and aliens authorized to work in the United States may be employed. A criminal/financial background check will be required for applicant selected.

TCAT Dickson does not discriminate on the basis of race, color, religion, creed, ethnicity or national origin, sex, disability, age, status as a protected veteran or any other class protected by Federal or State laws and regulations and by the Tennessee Board of Regents policies with respect to employment, programs and activities. The following person has been designated to handle inquiries regarding nondiscrimination policies: Laura Travis, Vice President, laura.travis@tcatdickson.edu, 740 Hwy 46 S, Dickson, TN 37055, 615-441-6220. The TCAT Dickson policy on nondiscrimination can be found at <https://www.tcatdickson.edu/about/non-discrimination-statement>.