

Policy Name: TBR Policy Number: TCAT-D Policy Number: Effective Date: Date of Last Revision: Functional Area: Readmission of Nursing Students N/A SS-118 December 1, 2017 November 20, 2017 Student Services

READMISSION FOR TCAT DICKSON NURSING STUDENTS

Any TCAT Dickson student who is unable to progress in the nursing program and desires readmission must reapply. If the student is seeking readmission to the first term, the regular application process will apply. The applicant will be required to attend an information session and submit the necessary applications. References, transcripts, and HESI scores are considered valid for two years from the time of their initial receipt.

If an individual wishes to reapply to the second or third trimester of the nursing program, the applicant must complete the TCAT Dickson application and return it to the Health Careers Department. The student must also include a letter requesting readmission to the specific term.

The Nursing Coordinator will review each case and may recommend readmission to the school President. Criteria that the Nursing Coordinator will consider in determining readmission include demonstration of the student's willingness to address the deficiencies that contributed to the prior suspension and assessment of the likelihood that the readmitted student may succeed. Any student suspended for poor attendance must sit out one full term before being readmitted to the program. Any student suspended for academic failure may request readmission to the next available class. Readmission is dependent upon clinical availability and is not guaranteed. Reenrollment is determined on a first-come, first-served basis.

Any student who has been suspended twice from the nursing program due to violation of attendance, academic, and/or clinical performance may be denied readmission. After a period of five years from the date of the second termination, an individual may apply to the nursing program and be given consideration for readmission. Transfer credit for this admission will not be considered.

TRANSFER FROM ANOTHER NURSING PROGRAM

Students who have nursing courses at another nursing program and wish to enter in the second or third term of the TCAT Dickson nursing program may submit an application for enrollment. The application process for transfer students includes:

- Submit completed application for enrollment.
- Submit official copy of high school transcript or high school equivalency.
- Submit official transcript from previous nursing education program.

Applicants will be accepted to the program based on classroom space and clinical availability. As long as all application materials are received, acceptance is based on a first-come, first-served basis. Priority for re-enrollment is given to previous TCAT Dickson students.

After notification of conditional acceptance to the program, the following are required prior to enrollment:

- Submit evidence of satisfactory drug screen within the previous six months, background screen within the previous six months, current CPR certification, and up-to-date physical/immunizations.
- Score at least a 750 on each of the HESI end of course exams for the term(s) that are being granted credit. The costs of the HESI exams are the responsibility of the applicant. If an applicant has had the HESI end of course exams within the previous two years, an official copy of the test results can be provided in lieu of retesting.