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# ***Welcome to TCAT***

**NEW STUDENT ORIENTATION**





# **Agenda**

- ✓ Complete registration paperwork
- ✓ Discuss college policies
- ✓ Financial aid summary review
- ✓ Tour the program – call for appointment

**We're so excited you're here!**



# ***COVID-19 Care***

**NEW STUDENT ORIENTATION**



# COVID-19 CARE - Safety Guidelines

## COVID Precautions

These precautions have been put into place:

- 1) Application of PreventX 24/7 - kills viruses on contact and continues to kill germs for months
- 2) Social Distancing of 3 feet in classrooms and hallways is encouraged.
- 3) Masks are no longer required unless returning to campus after a confirmed positive Covid case.
- 4) Frequent healthy hygiene practices such as handwashing
- 5) Frequent cleaning/disinfecting of workspaces and study areas



## **COVID SCREENINGS**

With the recent signing of the Omnibus Bill regarding Covid:

- TCAT Dickson will no longer be screening students for illness or contact tracing.
- If you test positive for Covid, your return to campus is a decision to be made by you and your health care provider. However, the TN Department of Health recommends Covid positive individuals isolate for five days after testing positive or the date of onset of symptoms. Students may then return to campus with improving symptoms and fever free for at least 24 hours without fever reducing medications. Upon returning to campus, students must wear a well-fitting mask when around others for an additional 5 days.



# COVID-19 CARE - Absenteeism

## COVID ABSENTEEISM

- Covid absences will be treated like any other sickness or absence. Students should keep all documentation related to doctor's visits, testing, etc. should they need it for an attendance appeal.
- Positive students who remain off campus for more than 10 days due to COVID will be required to submit a note from a medical provider for any continued absences.



# COVID-19 CARE - Absenteeism

## COVID ABSENTEEISM

Students with Covid Positive Children

Students (parents) who stay home because their young children have tested positive for COVID will be treated with the same rules as previously stated. Again, they will need to maintain all medical documentation for a possible future attendance appeal.





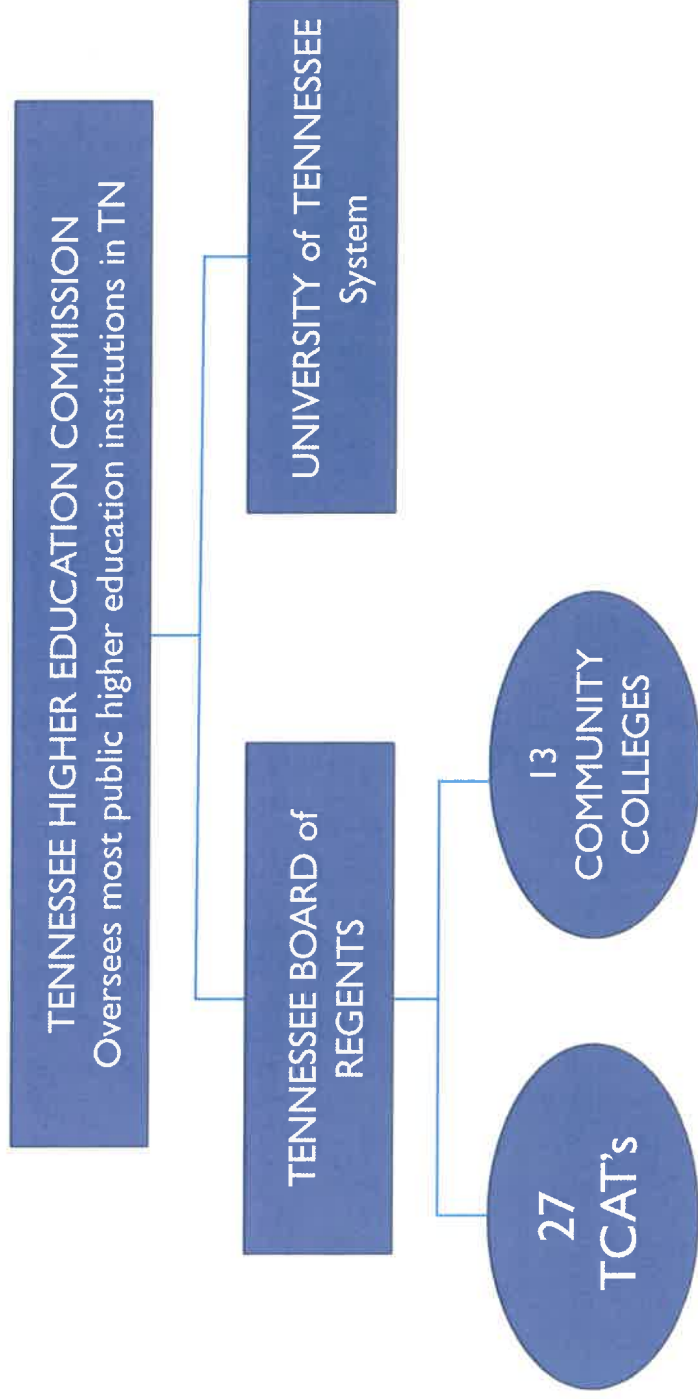
Your photograph will be taken for your Student ID Badge on the first day of on-ground classes. Please present a government-issued ID card to verify your identity.

September 6, 2022





# Who Governs TCAT?



# ACCREDITED INSTITUTION

The Tennessee College  
of Applied Technology  
is accredited by the  
Commission of the  
Council on  
Occupational Education



ACCREDITATION  
is important!





...to be Premier Supplier of  
Workforce Development

“Career in a Year”

**The TCAT Mission**



## ***Do the Research***

Completion  
Rate

In-Demand  
Careers

Placement  
Rate

## ***We Stand by Our Numbers!***

**82%** of our students complete their program for a credential!

**60%** of today's career jobs require high-tech skills – what TCAT's teach!

**86%** of our graduates are employed in their field of study!



**TCAT  
Even  
Warranties  
Your  
Training!**

- ✓ Employers may file a warranty claim on a specific skill
- ✓ You will receive a Warranty Card and Warranty Certificate with final certificate or diploma
- ✓ Good for one year after graduation





*Begin With the End in Mind.*  
**YOU can DO this!**





# 2022-2023 Student Handbook & Catalog

Always available online

[www.TCATDickson.edu](http://www.TCATDickson.edu)

**TENNESSEE COLLEGE OF APPLIED TECHNOLOGY**  
DICKSON

[FUTURE STUDENTS](#) [CURRENT STUDENTS](#) [PROGRAMS](#) [ABOUT THE TCAT](#) [BUSINESS & INDUSTRY](#) [GET STARTED](#)

[student handbook](#) [QUICK LINKS](#)

**COVID-19 STATUS UPDATES** [MORE INFO](#)

[Student Handbook/Catalog | TCAT Dickson  
https://tcadickson.edu/current-students/student-handbookcatalog](https://tcadickson.edu/current-students/student-handbookcatalog)

The student handbook/catalog has been prepared to provide information about the programs and training opportunities provided by the college and the rules ...



**VIEW PUBLISHED** **EDIT CUSTOM CONTENT** **NEW DRAFT** **MODERATE**

**Current Student Handbook/Catalog**

2021-22 Student Handbook/Catalog





ICAT - Dickson

2022

SPRING TRIMESTER

JANUARY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					19

\* 1/18 - All Campuses. 2-hr delayed opening for snow

\* 1/20 - Clarksville Campus Only; closed for snow

FEBRUARY

S	M	T	W	T	F	S
						1
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					19

\* 2/14 - Individualized schedules begin for Nursing students to make up clinical hours missed for snow closings & continue through the end of the term if necessary.

\* 2/21 - All Campuses. 6-hour make-up day for new students enrolled 2/1. No further make-up days for 2/1 starts. 7-hour make-up day for students enrolled before 2/1.

MARCH

S	M	T	W	T	F	S
						1
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		18

\* 3/1 New starts - all scheduled training days are 6-hour days

APRIL

S	M	T	W	T	F	S
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						16

The college is in session year-round and the calendar year is divided into three 4-month trimesters, each consisting of 72 days or 432 clock hours.

MAY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				20

SUMMER TRIMESTER

JUNE

S	M	T	W	T	F	S
						1
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		18

JULY

S	M	T	W	T	F	S
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						16

AUGUST

S	M	T	W	T	F	S
						1
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			19

Students are not required to attend classes on:

- Student/Staff Holidays
- Administrative Closing Days
- In-Service Days

SEPTEMBER

S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	19

Student Holidays  
Administrative Closing  
Student and Staff Holidays

FALL TRIMESTER

OCTOBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					21

Student Holiday Inservice  
All Campuses: 6-hr Make-up Day for Snow Closings

NOVEMBER

S	M	T	W	T	F	S
						1
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			18

All Campuses: 6-hr Inservice added to day for snow closings  
Clarksville Only: Extra 1 hr added to day for snow closings

DECEMBER

S	M	T	W	T	F	S
						1
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						14

Training Days for the Month  
Trimester Begins  
Trimester Ends

Note: There must be 72 training days in each trimester.



# **Student ID# & Campus Email Address**

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*Examples:*

*Student ID# - S00123456*

*Campus Email - S00123456@TBR.edu  
Password – TBR-Welcomefmmddl!*

*Help Desk – 615-366-4444*



# Accessing MYTCAT PORTAL

VIA OUR WEBSITE

[www.TCATDickson.edu](http://www.TCATDickson.edu)

**MyTCAT**

▲ MYTCAT

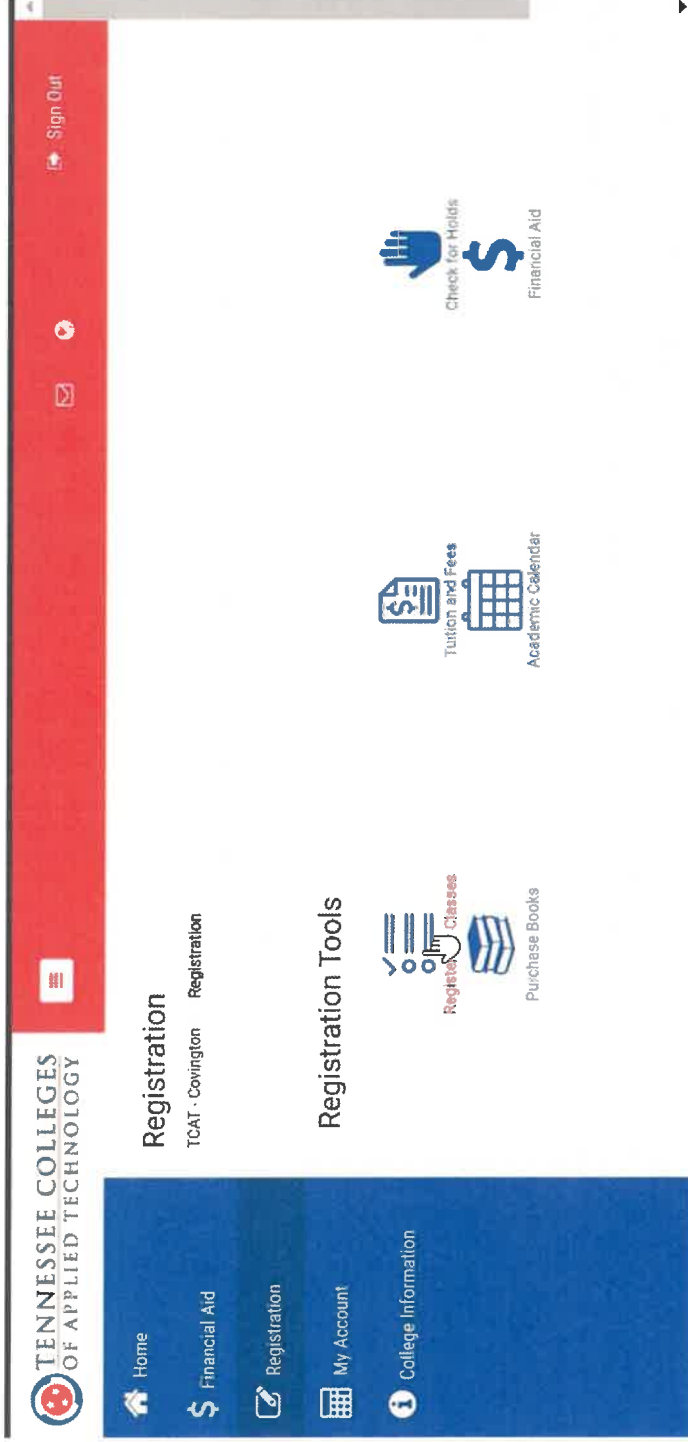
MyTCAT is the single point of access for all student online information.

Access to your admissions application, financial aid, online registration, online payments and other general information.

VIA INTERNET

Enter [portal.tbr.edu](http://portal.tbr.edu)  
in the address bar of your  
internet browser





# MYTCAT PORTAL

[Christy.Heflin@TCATDickson.edu](mailto:Christy.Heflin@TCATDickson.edu) for Dickson

[Lisa.Sullivan@TCATDickson.edu](mailto:Lisa.Sullivan@TCATDickson.edu) for Clarksville



# Protecting Your Private Records

You can authorize TCAT to release your information to specific third-party individuals (parents, guardians, case workers, employers, etc...) by signing a FERPA Release Form.

FERPA is to  
Education records  
as  
HIPPA is to  
Medical records.

## FERPA



**F**amily  
**E**ducational  
**R**ights &  
**P**rivacy  
**A**ct of 1974

**Goal: Protect Integrity of a Student's Academic  
Record & Protect Student's Privacy**

# 2022-23 Fee Assessments

Registered Clock Hours	Maintenance Fee	Technology Access Fee	TOTAL
1-40	\$196	\$45	\$251
41-80	\$264	\$45	\$316
81-135	\$399	\$45	\$454
136-217	\$694	\$73	\$777
218-340	\$1120	\$73	\$1,203
341-432	\$1,253	\$73	\$1,336

432 hrs



Nursing & Welding  
Add-on fee:  
\$100/term

Student Activity Fee:  
\$10/term

# TCAT Refund Policy

## 100% REFUND

- Official withdrawal from the program prior to the first day of class
- Reclassification from Full-time to Part-Time
- Cancellation of a class
- Death of a student

## 75% REFUND

- Official withdrawal from the program within 0-10% of registered hours
- Example:  
$$\begin{array}{r} 432 \text{ hrs} \\ \times 10\% \\ \hline 43.2 \text{ hrs} \end{array}$$

## 50% REFUND

- Official withdrawal from the program within 10%-20% of registered hours
- Example:  
$$\begin{array}{r} 432 \text{ hrs} \\ \times 20\% \\ \hline 86.4 \text{ hrs} \end{array}$$



## Meet Our Bookstore Partner

- 1) Visit [TCATDickson.edu](http://TCATDickson.edu) for your program's bookstore list and instructor required items
- 2) Create an account with Follett
- 3) Key in your S# to check your available funds
- 4) Select the items you want
- 5) Order books BEFORE 1<sup>st</sup> day of class; Delays may cause an instructor to send students home and be counted absent.
- 6) Order books ONE term at a time; Editions can change. TCAT is not responsible for books purchased in advance but then editions change.



Buy New  
Buy Used  
or Rent  
on most titles

TCAT Bookstore Contacts:  
Angela Davis – 615-420-2702  
Stacey Langlois – 931-999-7112

[bkstr.com/TCATDicksonstore](http://bkstr.com/TCATDicksonstore)



**How to Succeed  
at TCAT**

Your TCAT  
Enrollment

The College

Your Program  
Instructor

***We Are Student-Centered  
and Career-Driven!***

... is your new job!

... is your new place of employment!

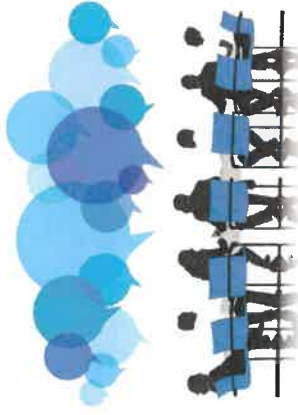
... is your new boss!



# ***What Do They Want?***

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**1** ***Attitude***



**2** ***Attendance***

**3** ***Technical Skill***



# We're SO Different!

## Open Enrollment Programs

- Open Entry/Open Exit
- More Start Dates
- Competency-based

## Individualized Skills Training

- Your Training as You Need It
- We won't hold you back
- We'll help you stay on track
- More Hands-on Skills Learning



\* NOTE: There is no Open Entry/Open Exit or Individualized Instruction for the LPN Program

# Technology Foundations

🌀 Mastery of Technology Foundations is required during the first Trimester!

Applied Math, Reading, Language & Communication

- 🌀 Pre-test – Your opportunity to “test out” of strong subjects
- 🌀 Then you learn curriculum in the areas in which you did not test out.
- 🌀 Curriculum will set you up for success in your technical program.



# PLA GUIDELINES

## ***PLA Guidelines for Technology Foundations***

- Students are required to have 30 hours of Technology Foundations to graduate.
- Students can attain credit toward their 30 hours from previous learning, testing out, or successfully completing the Technology Foundations course.
- Student can attain credit toward their 30 hours from college Math and English courses, an ACT score of **19** or greater in Math and Reading, or military training.
- To receive prior credit, students must submit the PLA form AND official transcripts/reports to be evaluated. NOTE: ACT scores **MUST NOT** be older than **3** years.
- PLA and supporting documents must be submitted by the end of the second week of the trimester.



# Customary Hours - Pace and Progress Grading



- Customary hours are the average documented hours for each course module in each program
- Grades reflect your rate of Pace & Progress, per your program's policy.



✓ Grades are evaluated at the end of the term.

✓ \* Students must maintain a 60+ for each course code, as well as an overall average of 70+.

✓ Failure to meet these standards by the end of the term or scheduled enrollment will result in termination.

# Progress Scale

GRADE	RANGE
A	90 – 100
B	80 – 89
C	70 - 79
D	60 – 69
F	0 - 59



\* Practical Nursing, Dental Assisting, and Pharmacy Technology students must maintain an 80+ for each course code and an overall average of 80+

# Performance is Graded in Three Areas

<b>Theory</b>	<b>Skill</b>	<b>Worker Characteristics</b>
Tests Workbook Exercises Quizzes	Mastery in the Lab “Hands On” Skills Tests	Attitude Cooperation Teamwork Appearance Attendance





# Americans with Disabilities Act & Receiving Accommodations



If you have a disability or had an IEP in high school, contact Student Services today for an appointment if you want to seek ADA accommodations.

It's better to have accommodations and not need them, then to need them and not have them!



# Accommodations

TCAT-Dickson is committed to the success of all students. If a student needs to request reasonable accommodations for ADA, pregnancy, religious observances, etc., they will need to contact Student Services so we can provide you with the ADA packet and options for continuing your enrollment.

REMINDER: Absences for ADA Accommodations, pregnancy, and religious observances must be requested in writing and in advance **BEFORE** you require the accommodation.



# *Attendance Policy*

NEW STUDENT ORIENTATION



***Your attendance affects so much!***

1. Your work ethics grade
2. Your financial aid ~ \$ \$ \$
3. Your future employability



# Be Here!

**EVERY DAY. ALL DAY. ALL THE WAY!**

## ATTENDANCE COUNTS

# Attendance Policy

## **No Excused Absences...**

(We can't say you're here if you're not...)

Not figured in Suspension Calculations:

- Jury Duty
- Mandatory Military Service, ie: Reserves

Must be pre-documented



# Attendance Policy

## ***Accountability - Signing In & Out***

- Always sign in & out at the time of arrival & departure
- Ensure your instructor knows your whereabouts
- For safety's sake!

**PLEASE  
SIGN IN & OUT  
HERE**



# Attendance Guidelines

## ***Attendance Guideline***

Classroom instruction begins daily at 8:00 a.m.

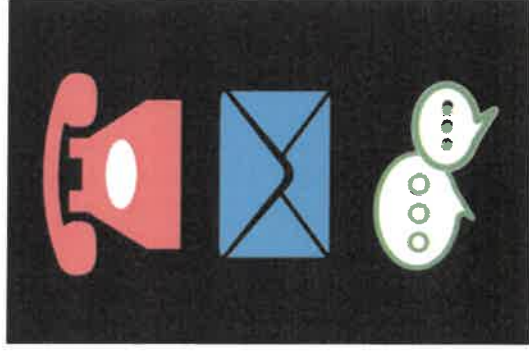
If the instructor is not present by 8:15 a.m., students should notify Student Services so that a substitute can be assigned to the classroom.

If the student chooses to leave class in the absence of an instructor, the student will be counted absent for the time missed.



# Attendance Policy

## ***Automatic Withdrawal***



Just like for an employer, ALL absences **MUST** be reported to your instructor **DAILY!**

Email, call, or text your instructor when you have to miss class!

If you are absent 3 consecutive days without notification, you will have **automatically withdrawn** yourself from the program and the college.





# Attendance Policy

## **Attendance is Prorated based on your Enrollment**

(how many hours you enrolled for)

**5.5% Instructor Counseling** – occurs when absences reach 5.5% of the hours you registered for.

Example: 432 hrs

X 5.5 %

24 hrs



294 hrs

X 5.5 %

16.17 hrs

- Ⓢ Financial Aid & Worker Characteristics Grades are affected
- Ⓢ Informed of Suspension & Appeal policy



# Attendance Policy

## **Attendance is Prorated based on your Enrollment**

(how many hours you enrolled for)

**9.7% Student Services Counseling** – occurs when absences EXCEED 9.7% of the hours registered for.

Example: 432 hrs

$$\times \frac{9.7\%}{}$$

42 hrs +

294 hrs

$$\times \frac{9.7\%}{}$$

28.5 hrs +



🔴 Receive Suspension Memo

🔴 File Appeal packet within 3 days with Appeal Committee, then college President



## ***Appeals Process***

Appeal Packet consists of:

- Absence Report
- Written Appeal
- Absence Documentation
- Instructor Recommendation
- Transcript

Appeal Committee consists of 4 rotating faculty/staff who:

- Review appeal packet
- Make individual recommendations to the college president to grant or deny appeal



# Attendance Policy

## Presidential Determination of Appeal

### APPEAL GRANTED

- ⊗ Attendance Probation
- ⊗ No more absences until end of trimester
- ⊗ Except documented rarest case of emergency
- ⊗ Start fresh next trimester

### APPEAL DENIED

- ⊗ Enrollment is Terminated
- ⊗ Can re-apply anytime online
- ⊗ Must sit out a full term
- ⊗ Waiting List policy applies



# Attendance Policy

## Tardiness – 30 Minute Clock

### TARDY COUNSELING PROCESS

- 5<sup>th</sup> Tardy – Instructor counseling
- 6<sup>th</sup> Tardy – Student Services counseling & submission of Tardy Success Plan
- 7<sup>th</sup> Tardy – Referred to college president for termination of enrollment

- All time missed from class is recorded on a 30-minute clock



- Students are expected to be

**in class AND on task**

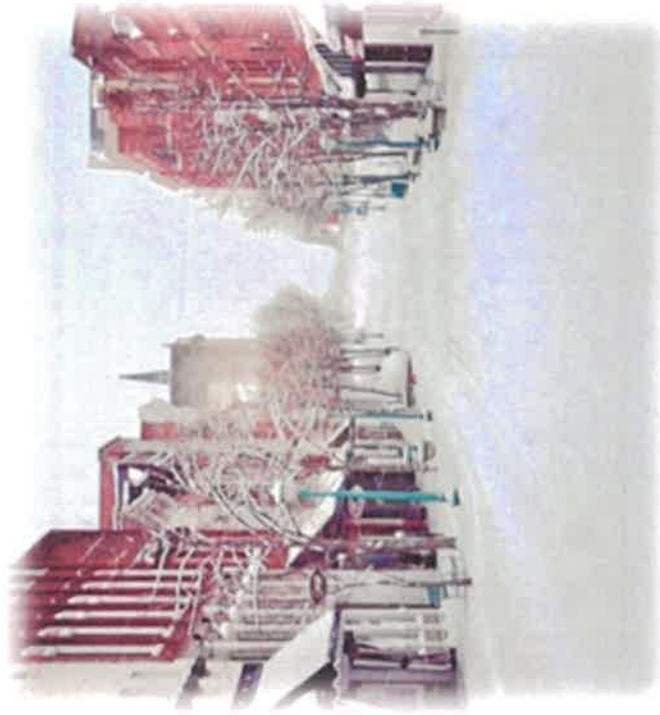
Monday – Friday

8:00am – 2:30pm



# Attendance Policy

## ***Inclement Weather or Emergencies***



- 📍 Automated Notification Alerts – if you opted in
- 📍 [www.TCATDickson.edu](http://www.TCATDickson.edu)
- 📍 Our Facebook page
- 📍 News Channel 4
- 📍 News Channel 5



facebook



[www.TCATDickson.edu](http://www.TCATDickson.edu)



## Automated Notification Alerts

### Rave Alerts

Sign up to receive alerts to your phone and personal email address. Specify the phone and email type as "RAVE".

[Update Phone](#)

[Update Email](#)



Phone Type	Area Code	Phone Number	Ext.
------------	-----------	--------------	------

Rave Phone	931	5551212	X
------------	-----	---------	---

- Increment Weather announcements
- Weather Emergencies
- Other Campus Emergencies



# DIRECT DEPOSIT

- Click "My Account" from the menu on the left-hand side.
- Then click the "Direct Deposit" icon found under "Account Information".



### Step 3: Add your desired bank account information:

- Add your Bank Account Routing Number
- Add your Bank Account Number
- Select the appropriate "Account Type"
  - "Checking" or "Savings"
- Place a check mark in the "Accounts Payable Deposit" checkbox.
- Then click the "SAVE" button.





# Student Conduct Basics

Designated Areas for

- Parking
- Smoking

Dress Codes

- Program-related
- Use good hygiene
- Wear Student ID



# ***TCCAT Policies & Procedures***

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Two Underlying Guiding Goals:

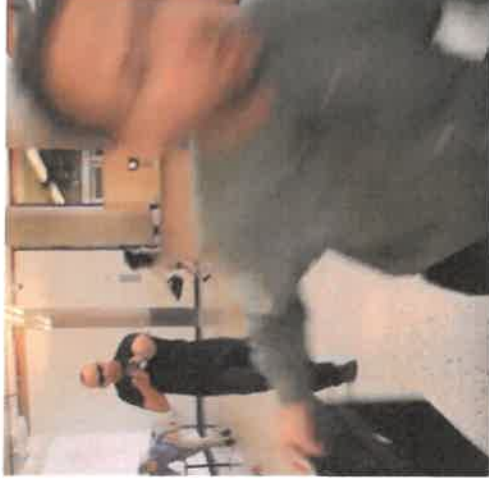
- 🚫 Everyone deserves to be SAFE
- 🚫 Everyone deserves an atmosphere that promotes LEARNING!

CONSULT your HANDBOOK for the DO's and DON'T's and other policies!



# ***Safety & Security Matters!***

**Annual Security Report** - available for review in Student Services and published in October



[Active Shooter Plan](#)

**Emergency Preparedness Guide** – know where it's located for emergencies



***Off-campus  
escorts are  
available***



Instructors are responsible for what occurs in their classroom.

Students exhibiting potentially unsafe behavior, not following directives, or not "on task" will be sent home and will accrue absence hours for the day.

Escorts are available to keep us all safe.



# ***Managing Conflict in the Classroom***

Instructor – ALWAYS FIRST!

Student Complaint Policy

- Counselor for student issues
- Campus Coordinator or Student Services Coordinator for instructor issues
- Allied Health Coordinator for medical program issues

Vice President

President

TBR

# Discrimination & Harassment

TCAT does not Discriminate on programs or activities based on these Protected Statuses:

- ✓ Race
- ✓ Color
- ✓ Creed
- ✓ Age
- ✓ Religion
- ✓ Disability
- ✓ Veteran Status
- ✓ Genetic Information
- ✓ Ethnicity
- ✓ National Origin
- ✓ Sexual Orientation
- ✓ Gender Identity

TCAT takes immediate action to eliminate Harassment, prevent its recurrence, and address its effects.

**It's the LAW!**



Laura Travis: Vice-President & Title VI & IX Officer



## ***Student Services Cares***

TCAT has numerous community resources to help when Life Happens...

# RESOURCES AVAILABLE IN STUDENT SERVICES

- **Drug and Alcohol Abuse Prevention Program**

- Health Risks
- Prevention Assistance Programs
- Anonymous Survey regarding use of drugs/alcohol

- **Suicide Prevention Program**

**STATEWIDE**  
**CRISIS LINE**  
HELP IN A MENTAL HEALTH CRISIS  
**855-CRISIS-1** [TN.gov/CrisisLine](http://TN.gov/CrisisLine)  
**855-274-7471**  Department of  
Mental Health &  
Substance Abuse Services

CRISIS TEXT LINE |

Text "TN" to 741 741



Saving Lives in Tennessee

[www.tspn.org](http://www.tspn.org)





# *Financial Aid*

NEW STUDENT ORIENTATION





# For All Things Financial.... Always Go to the Experts!

Dickson/Clarksville/Franklin

- [Jordan.Parrish@TCATDickson.edu](mailto:Jordan.Parrish@TCATDickson.edu)  
615-551-8757
- [Monique.Banks@TCATDickson.edu](mailto:Monique.Banks@TCATDickson.edu)  
931-444-6527



## Financial Aid Checklist

**Need help paying for school? It's as easy as 1, 2, 3!**

1. Submit a 2022-2023 FAFSA.
  - o <https://studentaid.gov/h/apply-for-aid/fafsa>
  - o School code for all campuses = 013955
2. Check your school email.
  - o All official information and requirements will come to your student S number email.

3. Submit any verification requirements (if applicable)
  - o These will come to your school email and need to be turned in as quickly as possible.

**\*\*\*Once awarded, all funds will show on your student portal!\*\*\***



\$

\$

Questions? Email [jordan.murphy@catdickson.edu](mailto:jordan.murphy@catdickson.edu)

Need more support? Contact Workforce Essentials in the county where you live to apply for additional grant assistance  
<https://workforceessentials.com/individuals/>



## **Free Application for Federal Student Aid** **FAFSA.ed.gov**

### **"ONE STOP SHOP"**

Complete one application for many different types of federal and state financial aid funding

- 🇺🇸 Federal Pell Grant
- 🇺🇸 Wilder-Naifeh Technical Skills Grant, aka "Lottery"
- 🇺🇸 TN Student Assistance Award (TSAA)
- 🇺🇸 TN Promise – FREE tuition for TN high school seniors
- 🇺🇸 TN Reconnect – FREE tuition for TN Adults



School Code 013955

# Financial Aid

## ***Veteran's Administration Educational Benefits***

### ***VA.gov***

- 🇺🇸 Chap 30 – MGIB or Montgomery GI Bill
- 🇺🇸 Chap 31 – VA Voc or VA Vocational Rehabilitation
- 🇺🇸 Chap 33 – Post 9/11
- 🇺🇸 Chap 35 – SDEA or Survivors & Dependents Educational Assistance

## ***Veteran Spousal Educational Benefits***

### ***MilitaryOneSource.mil***

- 🇺🇸 MyCAA – My Career Advancement Account



# Financial Aid

## ***Outside Sponsors or Agencies***

- 🇺🇸 Workforce Essentials
- 🇺🇸 West KY Workforce
- 🇺🇸 Mid-Cumberland Human Resource Agency
- 🇺🇸 State Vocational Rehabilitation
- 🇺🇸 Fee Waivers for State of TN employees & dependents
- 🇺🇸 Fee Discounts for Public School teachers
- 🇺🇸 Department of Children's Services
- 🇺🇸 Various Scholarships, some of which are ...
  - Access & Diversity Scholarship
  - Gene HAAS Scholarship
  - James Berdet Brown Scholarship
  - Many more





## ***Live Work = Great Experience***

Programs may accept repair projects to enhance students' learning experiences, accepted solely at the instructor's discretion.



TCAT also offers a cosmetology salon that is open to the public.

Live Work programs charge nominal fees, and clients sign acknowledging no liability.

**ONLY CURRENT STUDENTS AND STAFF are eligible for Live Work projects, except the Cosmetology salon.**

# Student Life Activities

**GET  
INVOLVED!**



National Technical Honor Society

Statewide Outstanding Achievement Recognition

SkillsUSA Competitions

Student Government Association

Student Veteran's Association

Annual Veteran's Honor Recognition

Holiday Food Drive

Graduation Commencement Ceremony

Health Fairs

Blood Drives



# *Nursing Notes*

NEW STUDENT ORIENTATION



## ***Immunizations, Physicals and Screening Documentation***

- Return documentation of Physicals & Immunizations with your Orientation paperwork
- Background and Drug Screens are sent to the college automatically – do not mail in
- It's **URGENT** to complete the screening processes **NOW!**



**BASIC LIFE SUPPORT**

**BLS  
Provider**



**American  
Heart  
Association®**

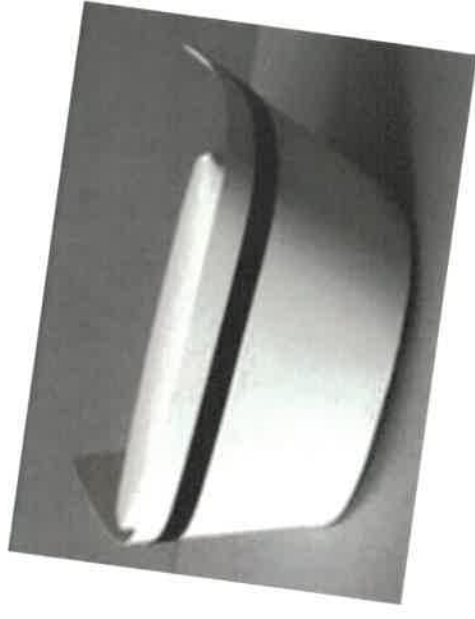
The above individual has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association Basic Life Support (CPR and AED) Program.

Issue Date \_\_\_\_\_

Recommended Renewal Date \_\_\_\_\_



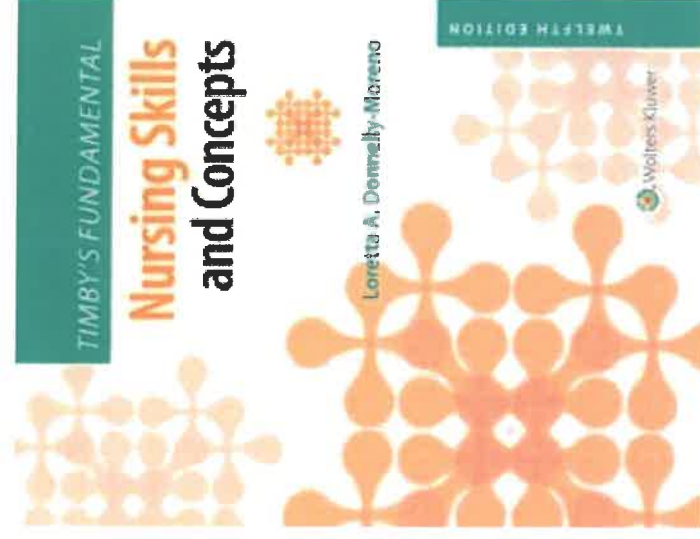
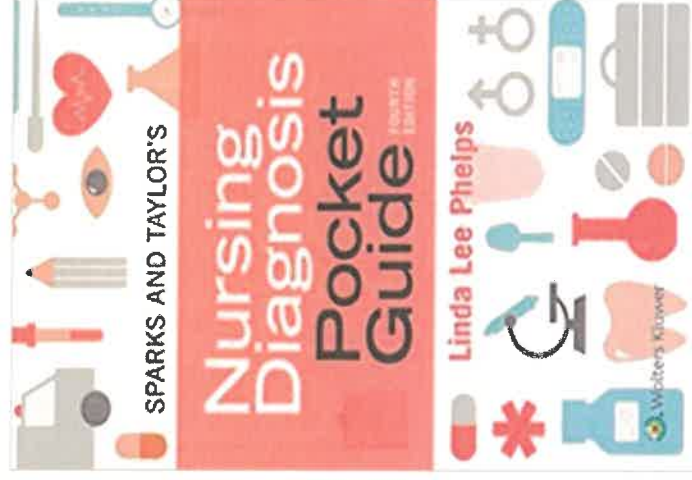
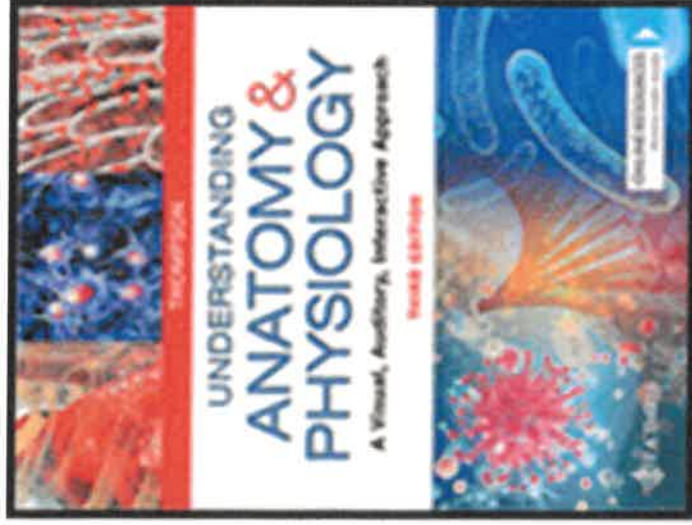
## LPN Dress Code



- You'll be notified when the uniform vendor will be on campus for sizing & orders
- Specific colors/styles with college patches are required
- Until uniforms arrive, casual street clothes are the code – but no shorts or tank tops



# Nursing Notes



**ORDER THROUGH FOLLETT  
BEFORE FIRST DAY OF CLASS**



# Nursing Notes

# HESI

HESI Assessment Next Generation



# Self-Registration

## Find your Registration Directions



### STUDENT INSTRUCTIONS FOR SELF SERVICE REGISTRATION

You have the ability to register for classes via the Self Service pages of the Banner system through the MyTCAT Student Portal.

**Follow these step by step directions:**

**STEP 1: LOGIN TO THE MYTCAT PORTAL**

Time to Register! Follow your directions.  
We're here to assist if you need help!

<https://tcatdickson.edu/about/contact-us>

[Sherry.Larose-Bowman@TCATDickson.edu](mailto:Sherry.Larose-Bowman@TCATDickson.edu)

for Dickson (615.441.6222)

[Stacey.Proteau@TCATDickson.edu](mailto:Stacey.Proteau@TCATDickson.edu)

for Clarksville (615-441-6221)

**DEADLINE**

**September 6, 2022**



POP QUIZ!

Test Your  
Knowledge





**Each trimester, tuition and fees must be paid in full or a third party agreement in place by when?**

- 1. At the end of the trimester**
- 2. At the end of the year**
- 3. The first class day**
- 4. At the end of the first month**



**Each trimester, tuition and fees must be paid in full or a third party agreement in place by when?**

**CORRECT ANSWER:**

**3. The first class day**



**What is the number one student characteristic that is important to an employer?**

**1. Technical skills**

**2. Attitude**

**3. Attendance**

**4. Communication**



**What is the number one student characteristic that is important to an employer?**

**CORRECT ANSWER:**

**2. Attitude**



**When a student's absences exceed \_\_\_\_\_% of their scheduled hours for the trimester, the student will receive a pending suspension letter with the right to appeal.**

**1. 5.5%**

**2. 20%**

**3. 12.5%**

**4. 9.7%**



**When a student's absences exceed \_\_\_\_\_% of their scheduled hours for the trimester, the student will receive a pending suspension letter with the right to appeal.**

**CORRECT ANSWER:**

**4.9.7%**



**For non-health related programs:  
When satisfactory progress is checked at the  
end of the trimester, what overall average of all  
courses must you maintain to avoid academic  
suspension?**

**1.80**

**2.75**

**3.90**

**4.70**



**For non-health related programs:  
When satisfactory progress is checked at the  
end of the trimester, what overall average of all  
courses must you maintain to avoid academic  
suspension?**

**CORRECT ANSWER:**

**4.70**





**Where can students register for classes, check financial aid requirements, and sign up for direct deposit?**

**1. TCAT website**

**2. Student TCAT portal**

**3. TCAT social media sites**

**4. Tennessee Board of Regents Website**

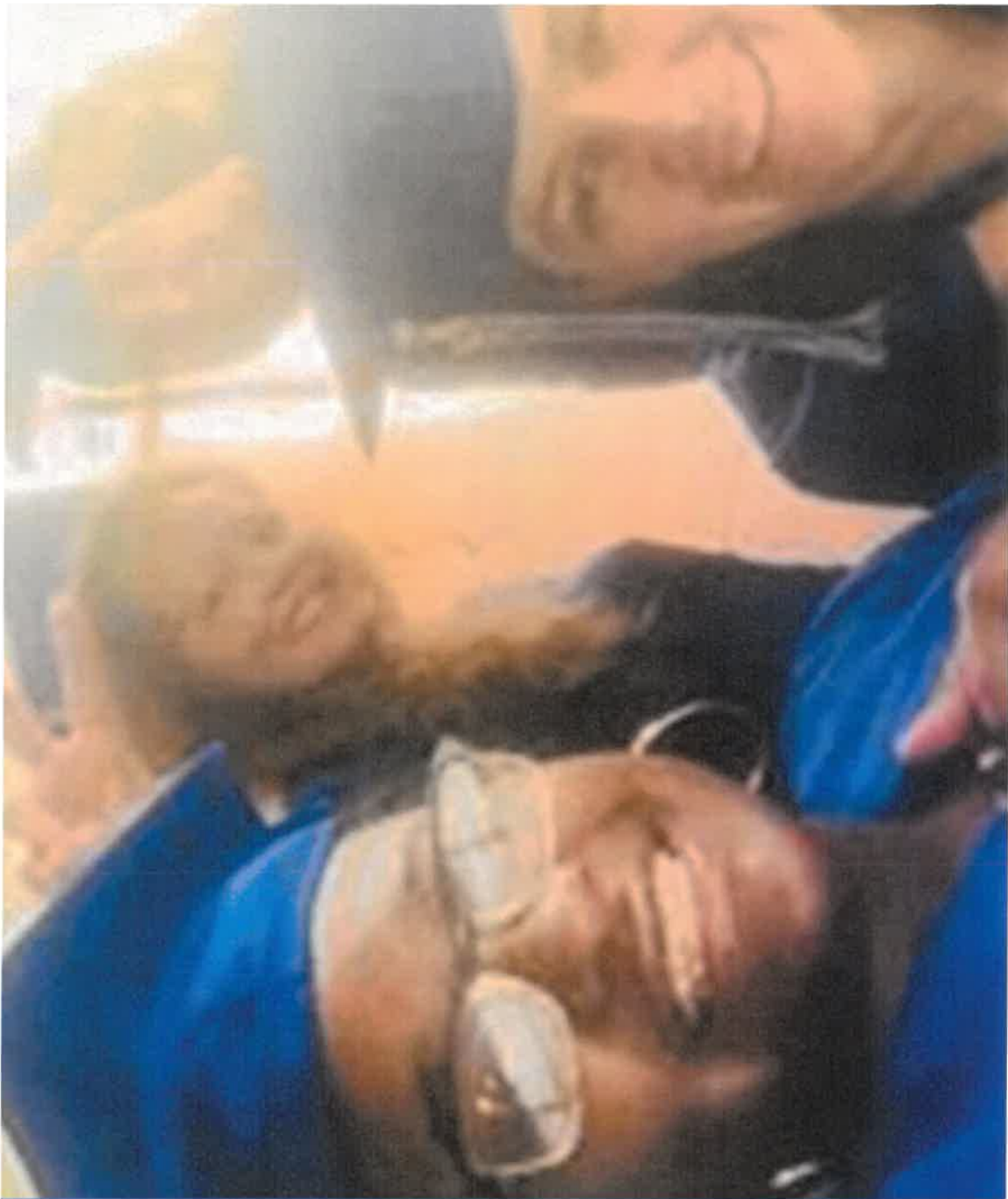


**Where can students register for classes, check financial aid requirements, and sign up for direct deposit?**

**CORRECT ANSWER:**

**2. Student TCAT Portal  
(portal.tbr.edu)**





**Come  
join us!**



**TENNESSEE COLLEGE  
OF APPLIED TECHNOLOGY**

**DICKSON  
& CLARKSVILLE CAMPUS**