



Department of Human Resources

**Invites applicants for the following position:**

**Airport Communications Technician**

Requisition: AIRO01249

The Airport Communications Center (ACC) Technician is responsible for performing airport surveillance, monitoring access, receiving calls, and conducting day to day administrative tasks in the Nashville International Airport's 24-hour Airport Communications Center.

**Essential Job Responsibilities:**

- Monitors all radio traffic
- Uses electronic equipment including the National Crime Information Center (NCIC) and Metro Automated Records Management System (ARMS) to determine vehicle registration, criminal history, warrants, stolen property, gun files, and emergency notifications.
- Dispatches personnel to investigate complaints, security infractions, and reported emergency and medical situations.
- Obtains complete, accurate, and appropriate information from calling party regarding emergency and non-emergency situations and uses this information to write call summaries.

**Minimum Qualifications:**

- Some college required.
- A minimum of one (1) year of public safety call taking, law enforcement, dispatching or related experience.

**Accepting applications through:** Friday, June 28, 2019

**Starting Salary:** \$36,843

**How to apply:**

Apply by visiting: [flynashville.com/careers](http://flynashville.com/careers)

A kiosk is available in the Human Resources Department located on the fourth floor of the terminal.

Human Resources, One Terminal Drive, Suite 501, Nashville, TN 37214

(615) 275-1622 Hours: Monday – Friday, 8 a.m. – 5 p.m.

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The Metropolitan Nashville Airport Authority is an Equal Opportunity Employer and Drug Free Workplace.

Employment with the Metropolitan Nashville Airport Authority is contingent upon the ability to be granted a security badge as mandated by the FAA. Post job offer background check will be conducted.