



Department of Human Resources

Invites applicants for the position of: Supervisor, Maintenance (Airfield)

Requisition: MAINT01241

The Maintenance Supervisor (Airfield) is responsible for leading a workforce in the maintenance, repair, and improvement of the airfield lighting system and some facility electrical systems. Other responsibilities include planning and scheduling maintenance personnel, determining material needs, recording work performed by team, assigning time and material charges to appropriate account numbers and ensuring safe work practices.

ESSENTIAL JOB RESPONSIBILITIES:

- Supervises personnel to include participating on interview panels for new hires, training and on-boarding new employees, setting goals, assisting with goal achievement, providing feedback, and evaluating performance, approving leave and payroll submissions, and making job assignments.
- Ensures personnel utilizes Personal Protective Equipment (PPE) and follows proper safety requirements.
- Plans and schedules maintenance personnel and materials required to support maintenance activities
- Schedules mandatory or essential meetings and classes for team members.
- Adheres to and enforces requirements of MNAA's policies and procedures.
- Encourages team to participate in work programs related to inspection, coordination, and quality improvement.
- Leads the maintenance, repair, and improvement of the airfield electrical and some facility electrical; schedules work orders based on safety, security, and time sensitivity.
- Orders and receives material for the department; maintains spare parts, tool inventory, and airfield electrical schematics/technical manuals.
- Assists with coordinating stakeholder project work activities at MNAA facilities.
- Provides customer service to all tenants and passengers; works with major vendors of MNAA for proper service.
- Operates within the constraints of an approved budget; participates in preparatory meetings for budget development; records work performed by team and assigns time and material charges to appropriate account numbers.
- Supports design and engineering projects.
- Adheres to and stays informed of all FAA airfield electric related circular advisories.
- Follows all safety regulations.
- Maintains regular, overtime, and on-call attendance.
- Supports MNAA's commitment to its culture and values, including Respect, Integrity, Service and Excellence (RISE).
- Performs other duties as assigned.

Required Qualifications:

- Associate Degree, postsecondary apprenticeship or related training.
- Journeyman certification.
- 3 to 5 years of related experience.
- Valid Driver License.

Preferred Qualifications:

- American Association of Airport Executives (AAAE) certification - Airport Certified Employee.
- American Association of Airport Executives (AAAE) certification - Airport Certified Employee ACE/Airfield Lighting.

Application applications Friday, June 21, 2019

Starting Salary Range: \$53,942 - \$73,391

How to apply:

Apply by visiting: flynashville.com/careers

A kiosk is available in the Human Resources Department located on the fourth floor of the terminal.

Human Resources, One Terminal Drive, Suite 501, Nashville, TN 37214

(615) 275-1782 or careers@nashintl.com

Hours: Monday – Friday, 8 a.m. – 5 p.m.

Equal Opportunity Employer and Drug Free Workplace.

Employment with BNA Nashville International Airport is contingent upon the ability to be granted a security badge as mandated by the FAA. Post job offer background check will be conducted.