



Job #: 645895

Lead Traffic Control Specialist

City of Clarksville

CLARKSVILLE, TN - 37040

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Positions available: 1

Occupation: Traffic Technicians

Salary Range: \$40,757 to \$55,022 per year

CLASS SUMMARY:

This is the third of four levels in the Traffic Control series. Incumbents coordinate the fabrication, installation, maintenance, and repair of traffic signs and the maintenance and repair of street lights and traffic signals, and supervises lower level employees. Responsibilities may include prioritizing daily activities and assigning tasks to subordinates; determining the placement of new signs; purchasing materials; and completing daily reports on department activities.

Example of Duties

TYPICAL CLASS ESSENTIAL DUTIES: (These duties are a representative sample; position assignments may vary.)

1. Supervises staff to include: prioritizing and assigning work; conducting performance evaluations; ensuring staff are trained; ensuring that employees follow policies and procedures; maintaining a healthy and safe working environment; and making hiring, termination, and disciplinary recommendations.
2. Coordinates, schedules and supervises traffic maintenance and control activities to assure that work is performed efficiently and according to appropriate guidelines, procedures and regulations.
3. Performs a variety of technical tasks, which includes determining the placement of new signs; purchasing materials; coordinating the fabrication, installation, maintenance, and repair of traffic signs, street lights, and traffic signals; and performing related duties.
4. Prepares a variety of operational records and reports.
5. Performs other duties of a similar nature or level.

Typical Qualifications

TRAINING AND EXPERIENCE (positions in this class typically require):

High School Diploma or equivalent (G.E.D.) and three years experience in traffic control; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

LICENSING REQUIREMENTS (positions in this class typically require):

Licensing Requirements:

- Commercial Driver's License.

KNOWLEDGE (position requirements at entry):

Knowledge of:

- Supervisory principles;
- Traffic control practices and procedures;
- Traffic signal and marking layout principles, procedures, and methods;
- Standard uses of traffic control devices;
- City geography;
- Applicable Federal, State, and local laws, rules, regulations, codes, and standards;
- Project coordination principles and practices;
- Recordkeeping principles;
- Computers and related software applications.

SKILLS (position requirements at entry):

Skill in:

- Prioritizing and assigning work;
- Monitoring and evaluating employees;
- Using applicable tools and equipment;
- Reading and comprehending maps;
- Maintaining and monitoring inventory and supplies;
- Applying applicable laws, codes, and standards;
- Maintaining records;
- Using a computer and related software applications;
- Communication, interpersonal skills as applied to interaction with subordinates, coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to give and receive work direction.

PHYSICAL REQUIREMENTS:

Positions in this class typically require: reaching, standing, walking, grasping, feeling, talking, hearing, seeing, and repetitive motions.

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

Incumbents may be subjected to moving mechanical parts, electrical currents, vibrations, fumes, odors, dusts, gases, chemicals, oils, extreme temperatures, environmental hazards, intense noises, and travel.

NOTE:

The above job description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the business needs of the department.

To apply: <https://www.governmentjobs.com/jobs/2045301/lead-traffic-control-specialist/agency/clarksvilletn/apply>

Thank you,



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