Qualifications: Strong knowledge of VLAN, Networking, and Layer 2 switching

Knowledge, Skills, and Abilities:
Assist the Network Administrator in managing the activities and operations required to maintain district networks and technological systems.

Performance Responsibilities:

1. Act as designated manager in charge of network equipment.
2. Assist in the design and implementation of all security-related functions for network equipment. This includes user ID and password control, backup systems and procedures, and disaster recovery plans and tests.
3. Assist in monitoring functions of all network infrastructure to ensure acceptable performance.
4. Assist the Network Administrator with installation and maintenance of district-supported network devices.
5. Troubleshoot LAN/WAN network issues and coordinate/escalate issues with appropriate staff for problem resolution.
6. Act as a technical resource to staff.
7. Assist Network Administrator in identifying, evaluating, and implementing district-wide hardware and software solutions.
8. Share responsibilities with the Network Administrator in a variety of different areas, including but not limited to: firewalls, routers, policies, e-directory, and business class networking applications.
9. Perform other duties as related to information computer systems.

Physical Requirements: Light to Medium Workload

Note: The duties outlined are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or is a logical assignment for this classification.